

“TOTEM RUN 2019” - Change request form

- Personal information change with charge (form submitted **between 1 July to 5 Sep 2019**)

- Only applicable to change the name, address, contact number, emergency contact, email address, date of birth, team member and team name.

(Transferral of race quota, race category, change of t-shirt size, size of merchandise sale, donation amount and pre-race training are not applicable)

Steps and Procedures: Please fill in “Change Request form(s) with a cheque and send to the following address by post: RunOurCity, Room 4K, On Shing Industrial Building, 2 -16 Wo Liu Hang Road, Fotan, NT

***Crossed cheque (Payable to “ROC Limited”)**

***The postmark date on the envelope will be regarded as the date of application**

Participant’s information (information filled during online registration) **(Mandatory fields)**

*Name(Eng) : _____ *Contact number : _____ *Email : _____

Field or information to be changed : **(Only fill in the field you are going to change)**

	Original information	NEW information
Name		
Mailing address		
Contact no.		
Emergency contact		
Email address		
Date of birth		
Team member		
Team name		

Remarks:

1. Every application form is available for only one participant.
2. The organiser has the right to reject your application if there is any violation of event’s regulation or rules or terms and conditions.
3. All handling fee will not be refunded once received. And the handling fee is not a donation which cannot be used for tax cut.
4. In case of any dispute, the organiser reserves the right of final decision.

If you have any question, please do not hesitate to contact us by email (totemrun@runourcity.org) or call at 3590 2208.



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